

## **Privacy Policy**

**Sky Valley Group**

**Effective Date: 11/1/2025**

Sky Valley Group (“we,” “our,” or “us”) is committed to protecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard information when you visit our website or contact us for commercial general contracting services.

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### **1. Information We Collect**

#### **A. Information You Voluntarily Provide**

We may collect personal information you voluntarily provide when you:

- Contact us via web form, email, or phone
- Request estimates, proposals, or other service information
- Engage with us for commercial contracting projects

This information may include:

- Name
- Email address
- Phone number
- Company name
- Project details or messages

#### **B. Automatically Collected Information**

Our website may automatically collect limited technical information such as:

- IP address
- Browser type
- Device information
- Pages visited
- Time and date of access

This information is used solely to improve the performance and security of our website. We do **not** use cookies for tracking or advertising purposes.

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### **2. How We Use Your Information**

We may use the information we collect to:

- Respond to inquiries or service requests
- Provide estimates, proposals, and project-related communication
- Improve our website and services

- Maintain internal records
- Ensure website security and functionality

Sky Valley Group does **not** sell or rent any personal information.

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### **3. How We Share Your Information**

We may share your information only when necessary to:

- Work with subcontractors, vendors, or partners essential to fulfilling project obligations
- Comply with legal or regulatory requirements
- Protect our legal rights or respond to lawful requests

All third parties receiving information are obligated to maintain confidentiality and use the information only for the intended project-related purpose.

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### **4. Data Security**

We take reasonable technical and administrative precautions to protect the information we collect. While no system is completely secure, we strive to maintain industry-appropriate measures to safeguard your data.

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### **5. Third-Party Links**

Our website may include links to third-party websites. We are not responsible for the privacy practices or content of external sites. We encourage you to review their privacy policies before providing personal information.

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### **6. Children's Privacy**

Our website and services are not directed toward individuals under 13, and we do not knowingly collect personal information from children.

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### **7. Your Choices**

You may contact us at any time to:

- Request access to the personal information we have collected
- Request corrections or updates
- Ask us to delete information, subject to legal and business requirements

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## **8. Updates to This Policy**

We may update this Privacy Policy periodically. Any changes will be posted on this page with an updated effective date.

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## **9. Contact Us**

If you have questions or concerns about this Privacy Policy or your personal information, please contact us:

**Sky Valley Group**  
1584 N. 400 W  
Bluffton, IN 46714  
Phone: **260-227-3030**